

# NEIGHBORHOOD DEGREE NTH DEGREE DIRECTOR

We are seeking an **organized and dedicated leader** to empower students. The Nth Degree Director will lead our college and career program, guiding students from the Houston School community to get **"to and through"** a college/career program. Join us in helping students become the first in their family to earn a college degree.

## ➤ Responsibilities:

### \* Program Leadership

- **Lead** our "Nth Degree" College/Career Preparation program for High School students. This includes upfront teaching, organizing guest speakers, developing/adapting curriculum and planning special events and a 1-day college visit.
- **Support our College Students:** Create a new system of support, case management and encouragement for our Nth Degree students currently in college. This includes monthly group in-person meetings and individual case management and encouragement via text/email/mail.

### \* Relational Connector

- **Cultivate authentic relationships** with high school and college students, adult mentors and community partners.
- Develop strong **partnerships** with school staff at Redwood, COS and various colleges.

## ➤ Qualifications:

- Engaging upfront leader with the ability to effectively convey information in a compelling manner.
- Excellent interpersonal skills: Capable of fostering positive relationships with students and volunteers.
- Resourceful problem-solving abilities: Demonstrates a proactive approach and a relentless commitment to helping students overcome obstacles to achieve goals.
- Strong management skills: Proficient in team building, volunteer training, and conflict resolution.
- Project management: Skilled in organizing and tracking student progress, ensuring timely completion of tasks and goals.



## Position

- 20 hours/week
- \$25-\$30/hour DOE
- Retirement Option

## Requirements

- Bachelor's Degree
- Commitment to empower high school and college students
- Passion for the Houston School Community

## Preferences

- Experience working, living or volunteering in ethnically or economically diverse communities

To apply, please submit attached Questionnaire and resume to  
[Stephanie@neighborhooddegree.org](mailto:Stephanie@neighborhooddegree.org)

# APPLICATION QUESTIONNAIRE NTH DEGREE DIRECTOR

Please answer the questions below (1-2 paragraph response for each) and attach it with your resume in an email to [Stephanie@neighborhooddegree.org](mailto:Stephanie@neighborhooddegree.org)

## 1. Program Leadership

Describe an experience where you planned and **taught** a lesson to others. How did you develop a plan and include other people or resources to create an engaging experience for students?

## 2. Volunteer Leadership

**Describe** a time when you have trained, led, or supervised other people. What did you **enjoy** about this leadership role?

## 3. Engage Students

This position will require the individual to work with high school and college students. What **strengths** do you have that would help you connect with teens and young adults?

## 4. Cross-Cultural Experience

**Describe** your experience living/working/volunteering in ethnically or economically diverse communities. What **appeals** to you about working in the Houston community?

## 5. Program Management & Organization

This position will require the individual to track and manage student progress. **Describe** a time when you had to organize multiple people/programs and the **tools/methods** you used to help you.

## 6. Of the 6 “Working Genius” types, what are your top 2 Geniuses?

You can find the assessment on the Working Genius website:

**[www.workinggenius.com](http://www.workinggenius.com)**